#### Letter of Agreement and Material Order Form 2017

Please complete the letter of agreement and the material order form, and then e-mail them

to yourprovincial/territorial coordinator **before January 26, 2017.**

**Letter of Agreement with the Library Regarding the Use of the Material**

**Name of Library (system):**

Our library (system) agrees:

1. that the provided free program and promotional materials will not be modified, except in the blank space designated to place your library logo or address;

2. to encourage all children visiting your library during the summer months to register for the program and subsequently provide them with the free program materials;

3. to include a link to the national TD Summer Reading Club website on your library’s site (if applicable), and to encourage use of the national site amongst kids and their families;

3. to adhere to the official TD Summer Reading Club brand guidelines in promotional material and in public relations (letters, article, leaflets, marketing, online and print media);

4. to promote the initiative within schools and regional family-oriented organizations; and

5. to collect the required statistics throughout the summer and to complete the 2017 Statistics and Evaluation Form according to the deadline.

I concur to these conditions and to monitor the program 2017:

**Name:**

**Telephone:**

**E-mail:**

**Material Order Form 2017**

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| **A** | **B** | **C** | **D** | **E** | **F** | **G** |
| **School Age Notebook** | **Pre-reader Notebook** | **Web Access Code Bookmark** | **Sticker Sheet** | **Top Recommended Reads** | **English  Fortune Teller** | **French  Fortune Teller** |
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**Participating Branches**

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| --- | --- | --- | --- | --- | --- |
| **Name of Branch** | **Contact Person** | **Phone** | **Delivery**  **Address** | **Instructions** | **Email** |
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